

**NDSNO Executive Committee Meeting
Jamestown July 18, 2006**

Members present: Linda Wright, Nancy Leith, Becky Bailey, Phyllis Hanson, Kathy Mack, and Jane Prather.

Governor's Letter: Kathy Mack had the last draft letter with for the meeting. The group reviewed and approved the letter. Kathy will send the letter out to the governor. She will also address one to Dr. Sandstead and Dr Dwelle with a few minor changes to the first sentence of the letter. She will indicate that a copy was sent to Arvy Smith.

Legislative meetings: The school nurse group will need to meet with the local legislators to increase their knowledge of school nursing and to get their support for school nurses. The NDSNO will meet per IVN on August 15th to discuss the legislation. We will provide them with the bill, frequently asked questions, and how to meet with your legislator and who the legislators are per district.

School nurse duties: For the legislative bill the general services available were listed. The two additions were to monitor for health coverage of the students and identification, support and referral of students related to methamphetamine use.

Election of officers: Currently Jane Prather has placed her name on the ballot for vice president and Phyllis Hanson for treasurer. The ballots will be mailed to NDSNO members and the election of the officers will occur at the annual meeting in October.

October 19, 2006 meeting: The annual meeting will be in Bismarck in conjunction with NDEA convention. We will again have a booth. Jane will design a new display. It will focus on the school health and wellness legislation and the need for school nurses. We need to remember that when the agenda is sent out we need people to sign up for the manning of the booth. Becky will check to see if we can sell items. We would like to sell some of the door hangers that were made. We would also offer them for sale to the school nurses. Approximately 50 were sold at the NASN conference. We discussed the items for the agenda. We will have some social ice breakers and physical activities. Phyllis will connect with the Bismarck nurses to finalize where the meeting will be held and also the lunch details. Some discussion took place if there was possibly a drug representative that could do an in-service and then provide the lunch. The host site can possibly look into having a drug representative present over the lunch time. The NDSNO would cover the cost of the lunch, CEU registration if needed, and room rental. The registration would be \$15 for members and \$20 for nonmembers. On the agenda will be the nursing legislation, election of officers, NASN update, treasurer report and approval of minutes, seizure update per the MN Epilepsy Organization. Jane also talked about adopting a new member and taking them under your wing to get them involved in the NDSNO. A reminder that the name tags should indicate on them member verses nonmember for the voting. Linda Wright stated that the NASN conference costs were approximately \$2,500 plus her salary. The NDSNO paid \$1500 toward these costs. She has an additional meeting in November due to committee that she is on, but this will totally be covered per NASN. The next board meeting is in January with the location not determined as of yet.

Next conference call: Will be planned after the August meeting and will be before the October meeting to finalize any other details.

Submitted by Nancy Leith, RN Secretary 7-20-06