

**NDSNO Executive Committee Meeting  
Phone Conference 9-6-06**

Members present: Linda Wright, Nancy Leith, Becky Bailey, Phyllis Hanson, and Kathy Mack.

**October 19, 2006 meeting:** This meeting will be held in Bismarck in conjunction with the Teacher's Convention. The host sites will be Bismarck-Burleigh. The agenda was reviewed. Evy Monzelowsky had sent an email that indicated that two pharmaceutical reps were willing to sponsor a break or lunch for the opportunity to present at the meeting. The consensus was to have the GlaxoSmith Kline rep present on the reminder program for TDaP. At a later time we could use the Merck rep to discuss Gardasil. Phyllis will let Evy know the decision of this group and then Evy can confirm the arrangements. A reminder is that the NDSNO will pay for lunch, rental of a room and the cost to obtain CEU's. Any other expenses will be picked up by the host site. Nancy will check with Jane Prather about providing an ice breaker at the beginning of the meeting. Another suggestion was to have participants be assigned seating so that they would not necessarily sit by members that they already know. During the initial portion of the meeting a form will be sent around for participants to update their work and email addresses. It was also requested that Becky send out the previous minutes with the agenda so people have time to read before the meeting. The cost for the meeting will be \$15 for members and \$20 for non-members. A notice went out for school nurses to help man the booth at the convention. Becky will send out another notice closer to the event if more workers are needed. The booth is from 5:30 to 9:30 on 18th and from 8:00 to 4:00 on 19th. We will be selling the door hangers for \$2.00 or \$3.00 (if two sided). Linda Wright has the supply and she will get them to Bismarck for the convention. We have 46 generic and 40 school nurse related.

**List serves:** Currently there are three list serves: a DMF nurse list, NDSNO partner list and the Cool list (paid NDSNO members). The group felt that the DMF list could be deleted being the members on this list are also on the NDSNO partner list. In regard to the NDSNO list it was suggested that Becky send out an email asking people if they would like to continue on this list. If there is no response within two weeks the name could be removed. This list currently has 85 users. The cool list was developed primarily to discuss legislation. A problem that is occurring is having someone be able to host this site due to the conflict with lobbying and working for a government agency. We believe that Wanda Rose has agreed to maintain this site. Becky will check with Arvy Smith if she would be able to send out an email on the NDSNO list serve indicating to refer to the cool list and /or the website. We also need to determine who can keep the website updated. Again questioning if this can be done from a government location.

**Legislative update:** Becky will see if Wanda is able to attend the meeting and provide this update. The committee talked about how they are trying to connect with their local legislators. Minot is thinking of doing an educational session at the health unit. Grand Forks and Fargo have debated about doing a town hall meeting, possibly at a later date closer to session. Another option would be to tie with the ND Nurses Convention in Fargo in October when a legislative meeting is already set.

**Installation of officers:** Kathy Mack will present the new executive members at the meeting. The ballots are due from members by 10-1-06. In addition Becky will present the ND School Nurse award at the meeting. She will check with Phyllis to see where and how much money has been spent in the past on a plaque. Becky will contact the winner and clarify that she is a current NDSNO member. The winner has already been notified of the award in case she wanted to apply for the NASN School Nurse award. NDSNO membership dues are due 1-07.

**Other issues:** Jeana Peinovich from Covering Kids and Families and Stephanie Kolari from the Minnesota Epilepsy Organization will give brief updates. We will at a later EC phone call discuss the NDSNO committees. Linda Wright will ask her NASN people how other states comply with all of the bylaws. The upcoming meeting dates were determined as follows: March 15, 2007 per IVN with possible CEU, August 16, 2007 with possible CEU and October 18, 2007 with teacher's convention in Minot. The group briefly discussed the scenarios of success stories. Becky is reading through them and making sure they are not identifiable. We would probably need to use these with legislation. Becky is also working on the NDSNO brochure. Some suggestions were to make them generic so they would not become outdated so quickly, to include some ND data, legislation information and some of the frequently asked questions. Becky will try to complete before the October meeting so they can be used at the booth. Becky also had a call from someone asking how long they use the original Asthma Action Plan. The group indicated that they renew the plans every year at the start of the school year.