

**NDSNO Executive Committee Meeting**  
**IVN 4-26-2006**

Members present: Linda Wright, Nancy Leith, Kim Senn, Colleen Ebach, Cindy Omdahl and Kathy Mack.

**Booth at Rough Rider:** Thursday June 1, 2006 from 5:30 to 9:00 we need people to man the booth. The group knew that both Phyllis Hanson and Evy were attending Rough Rider. Also possibly Marsha Schmidt would be able to help with the coverage being she lives in the area. Kim will check with these people. The display board was thought to currently be in Bismarck. Some discussion took place on handouts to provide at the booth. Some ideas included the school nurse magnets, physical activities classroom guides, and fact sheet that will be developed about school nursing.

**NDEA:** The group discussed if we should again have a booth at the conference. We felt it was a good networking activity. Kim Senn indicated that the state health department will again pay for the booth. Kim will send in the registration. The booth would need to be manned on 10-18-06 from 5:30 to 9:30 and again on 10-19-06 from 8:00 to 4:00. Discussion took place on having a handout on the key talking points for having a school nurse also possibly making it the of a credit card.

**School Nurse Consultant:** Kim told the group that the position has been filled. She will be releasing the name later this week after her division knows. She was excited about the experience and knowledge of school nursing that this person would bring to the group. She also indicated that this position can no longer be in charge of updating the NDSNO website. This would need to be reassigned to one executive committee members. Also the cool list serve (NDSNO members only) will not continue to be maintained at the state. This will need to be further discussed at the May meeting. The NDSNO list serve will continue to be updated by the state. This goes to not only members but also persons interested in school nursing. This site is not able to have any type of lobbying done on the site.

**School Nurse Award:** Both Evy and Darlene S have agreed along with two community persons to review the applications. Regretfully only one application has been received for this award, the group will review and determine if all of the criteria have been met and if the person should receive the award. This award is currently given out every other year.

**By Laws:** These were recently updated for formatting issues only. Nancy will send to Kim the revisions. So she can get them on the website. At the next meeting Kim will bring along the directions on how to update the website.

**NASN Conference:** Linda Wright has registered for the conference in New York. She will attempt to get registered for a booth at the conference so we could again sell the door handles. After she has confirmed a spot Nancy will send out an email with a photo of some samples and general guidelines on making the handles. The registration is due by Monday, May 1, 2006. At the next meeting the group will need to discuss the amount of money that NDSNO should contribute toward the conference.

**School guidelines manual:** Kim indicated that the manual has been proofed by Kim, Nancy and DPI. There is a lot of formatting issues to correct. Kim is not sure if a person from within the health department will do this or if she will hire a temp to do this. The goal is still to get this manual out this fall.

Next Meeting is planned on May 23, 2006 in Jamestown to coincide with the legislative meeting.

Submitted by Nancy Leith, RN Secretary 4-28-06